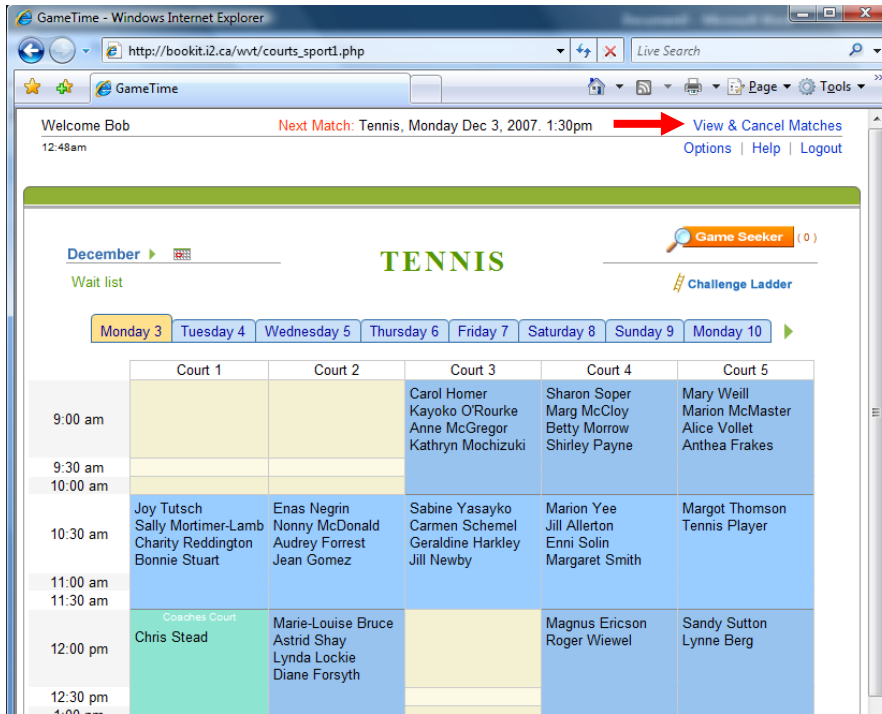


# Cancel/Modify a Booking

1. Login to Online Booking
2. Click 'View & Cancel Matches'



3. To Modify a Match Click on the Date/Time

Welcome Bob Next Match: Tennis, Friday Dec 7, 2007. 3:00pm  
 12:51am [View & Cancel Matches](#)  
[Options](#) | [Help](#) | [Logout](#)



4. Modify the names in the booking and Submit or To Cancel a booking check 'Delete This Booking' and Submit
- a. You must call the club to cancel a booking taking place within 48Hours, Late Cancel fees may apply

Welcome Bob

Next Match: Tennis, Friday Dec 7, 2007. 3:00pm

[View & Cancel Matches](#)

12:51am

[Options](#) | [Help](#) | [Logout](#)

Tennis

**Personal Options**

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**Upcoming Matches - Details**

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For: Tennis

On: Friday December 7, 2007

Time: 3:00 pm - 4:30 pm

Court: 2

Booked by: Tony Koo

Player 1	Smith, Bob	<a href="#">Profile</a>		
Player 2	<input type="text" value="Sutton, Sandy"/>	<a href="#">Profile</a>	<a href="#">Roster</a>	Guest: <input type="text" value="No"/>
Player 3	<input type="text" value="Reilly, Lynne"/>	<a href="#">Profile</a>	<a href="#">Roster</a>	Guest: <input type="text" value="No"/>
Player 4	<input type="text" value="Billy Guest"/>	Guest	<a href="#">Roster</a>	Guest: <input type="text" value="of Player 2"/>

    delete this booking

Note: for above use names or club numbers.  
e.g. Last name, First name or A034